

2010 EXCELLENCE IN PATIENT SAFETY AWARD

VIRGINIANS IMPROVING PATIENT CARE & SAFETY (VIPCS&S)

CALL FOR ABSTRACTS

VIPC&S will issue the 6th annual *Excellence in Patient Safety Award*, to be presented during the VIPC&S Conference on Thursday, **May 27, 2010**. This award recognizes the abstracts that best exemplify the effective application of patient safety principles in a clinical care environment. All applicants will be invited to present their findings in a poster session at the conference. The Patient Safety Award Selection Committee will select two applicants to present their findings through a Stand Up/PowerPoint presentation during an afternoon plenary session at the VIPC&S Conference. **In order to be considered, applicants must submit abstracts for work that has been completed within the last two years and the work must be completed in the Commonwealth of Virginia.**

DEADLINE FOR SUBMISSION

Excellence in Patient Safety Award abstracts and supporting documentation must be received by **MARCH 5, 2010**. *Projects received after this date will not be accepted.*

ACCEPTANCE/REJECTION NOTIFICATION

Persons who submit applications will be sent notifications by **March 19, 2010**.

SUBMISSION GUIDELINES

- **Instructions for Documentation Submission:** Please send abstracts as a Microsoft Word document. Save the abstract and Biographical Data Form (or CV) as separate files and use the following naming convention for each of the files:

<u>Document</u>	<u>Naming Convention</u>	<u>Example</u>
Abstract	Last name_abstract.doc	Johnson_abstract.doc
Biographical Data Form/CV	Last name_bio.doc	Johnson_bio.doc

- **Submit to:** Abstracts and supporting documentation should be emailed to Lara W. Knowles at lknowles@ramdocs.org or faxed to Lara W. Knowles at **804-788-9987**. You will receive confirmation of receipt of your abstract after it is submitted. If you don't receive a confirmation within 24 hours, please contact Ms. Knowles via email at lknowles@ramdocs.org or by phone at **804-643-6631**.

Note: If you do not have access to electronic mail, send the project description and supporting documents as Word documents on CD or disk, along with a printed copy to:

Lara W. Knowles
VIPC&S
2201 West Broad Street, Suite 205
Richmond, VA 23220

- **Appended items include:**
 - Abstract Instructions & Guidelines
 - Presentation Guidelines and Expectations
 - Biographical Data Form

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Abstract Instructions and Guidelines

Applicants should follow the format below when submitting an abstract. Project descriptions should not exceed 500 words. Project description and supporting documentation should be submitted via email or fax to Lara W. Knowles at lknowles@ramdocs.org or 804-788-9987.

BACKGROUND

- Very brief description of the health care setting (rural, urban, large, small, outpatient, ambulatory) and general area of function within the health care setting of concern in this project;
- The general “concerns” of management and/or others in the health care setting that caused them to focus on the “problem area;”
- The generality of the areas of concern. Do others have these same “concerns” in other health care settings?

STATEMENT OF THE PROBLEM

- Given the “concerns” and importance of these “concerns,” present a succinct statement of the problem such that the reader then understands the reason for the project, its general scope or focus, and the limits placed on specifying the problem.

OBJECTIVES/METHODOLOGY

- Presentation of specific and concrete objectives to be accomplished by the project;
- As appropriate, explain population sample, design, data-instrumentation, analysis, time schedule, and expected end products required based upon the nature of the methodology.

RESULTS

- Address and explain results of project in detail (*Note: Explain expected vs. unexpected results and why*)

CONCLUSIONS

- Address the patient safety significance of the subject (*i.e., the scope of the safety issue, its seriousness, or its perceived importance to the patients*);
- Address conclusions about the impact of the project on patient safety in your setting;
- Discuss applicability of project in other settings, including potential barriers to implementation (*cost, personnel requirements, data collection, etc.*);
- Address any weaknesses or limitations of your approach.

EVALUATION GUIDELINES

Each patient safety project will be reviewed by the reviewers according to the following six criteria:

1. Clarity of Abstract (*i.e. Is it concise and well written?*)
2. Rationale for project (*i.e., Has author explained what issue or problem caused the project to be done?*)
3. Methodology (*i.e., Are the methods and analysis used by the author convincing?*)
4. Relevance (*i.e., Are these findings generalizable to other institutions and settings? Has the research been conducted in the last two years*)
5. Innovation (*i.e., To what extent does project expand our knowledge of patient safety through uniqueness of approach*)
6. Interest (*i.e. To what extent will this presentation generate curiosity among our audience?*)

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Presentation Guidelines and Expectations

The Patient Safety Award Selection Committee will select two applicants to present their findings through a Stand Up/PowerPoint presentation during a morning plenary session at the VIPC&S Conference.

Selected applicants will present in an afternoon plenary session from **3:00 - 3:30 pm**, each being allotted 10 minutes for their presentation. This time limit will be strictly enforced by the moderator. For five minutes following the presentation, the moderator will take questions related to the talk from the audience. Because this interactive segment is important to the audience, the moderator will not let the selected applicants extend their talk into the Q & A period. ***We expect presentations to be well-rehearsed and polished prior to the May 27, 2010 conference.***

In addition to the above, selected applicants will be asked to email their presentations to the conference planning committee who will review the presentation to be sure the presentation does not appear too long for the time allotted. As a rule of thumb, the committee suggests that you use 10 slides OR LESS for a 10-minute presentation.

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Award Selection Committee Members

SALLIE S. COOK, MD

Chief Medical Officer
Virginia Health Quality Center

CAROL L. SALE, RN, MSN

Director of Performance Excellence and Safety
Sentara Healthcare

JOSEPH J. HILBERT

Executive Advisor to the Commissioner
Virginia Department of Health

ABRAHAM SEGRES, MHA, CPHRM

Director, Patient Safety and Risk Management
UVA Health System

KAY W. LEWIS, RN, MS, CPHQ

Vice President, Quality Resource Management
Kaiser Foundation

BECKY SNEAD, RPH

Executive Vice President
National Alliance of State Pharmacy Associations

KATIE McCULLOUGH

Vice President, Quality and Compliance
CJW Medical Center

GARY R. YATES, MD

Senior Vice President, Chief Medical Officer
Sentara Healthcare

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Conference Manager: Lara W. Knowles

